

<b>Committee(s):</b> City Bridge Trust Committee	<b>Dated:</b> 28 January 2021
<b>Subject:</b> Annual Review of Terms of Reference	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	Members are asked to consider the current scope of the Committee's Terms of Reference in terms of the Corporate Plan and Financial Implications when taking decisions
<b>Does this proposal require extra revenue and/or capital spending?</b>	
<b>If so, how much?</b>	
<b>What is the source of Funding?</b>	
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	
<b>Report of:</b> Town Clerk	<b>For Decision</b>

### **Main Report**

All Committees/Boards are asked to review their terms of reference annually. This will enable any proposed changes to be considered in time for the reappointment of Committees by the Court of Common Council.

The current terms of reference of the City Bridge Trust Committee are attached as an appendix to this report for your consideration.

At the last review of the Committee's terms of reference on 30 January 2020, no amendments were proposed, and the existing terms of reference were approved for submission to the Court of Common Council, as set out.

The Committee is currently scheduled to meet six times each year along with a strategic away half-day.

### **Recommendation(s)**

That, subject to any comments, the terms of reference of the Committee be approved for submission to the Court as set out in the appendix.

The Committee are also asked to consider the frequency of their meetings going forward.

### **Appendices**

- Appendix 1 – Terms of Reference of the City Bridge Trust Committee

### **Joseph Anstee**

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**The City Bridge Trust Committee**

**1. Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 12 Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)
- up to two external persons co-opted by the Committee with relevant experience and skills, selected through a fair and transparent process determined by the Committee.

**2. Quorum**

The quorum consists of any five Members of the Court of Common Council.

**3. Membership 2020/21**

**ALDERMEN**

- 9 Alison Gowman\*
- 2 Susan Langley

**COMMONERS**

- 10 (4) Deputy Edward Lord
- 4 (4) Paul Martinelli
- 4 (4) Deputy Dr Giles Shilson
- 8 (3) Simon Duckworth
- 3 (3) Deputy Jamie Ingham Clark
- 12 (3) Wendy Mead
- 6 (2) Karina Dostalova
- 8 (2) Marianne Fredericks
- 10 (2) Jeremy Mayhew
- 2 (2) Deputy Richard Regan, *for two years*
- 5 (1) Dhruv Patel
- 1 (1) Judith Pleasance

**CO-OPTED MEMBERS**

Jannat Hossain  
William Hoyle

together with the ex-officio Member referred to in paragraph 1 above.

#### 4. Terms of Reference

- (a) In accordance with the Cy Pres Scheme for the administration of the charity known as the Bridge House Estates (1035628), made by the Charity Commissioners on 9 February 1995 (as amended) and brought into effect by the Charities (The Bridge House Estates) Order 1995, as respects the following purposes: -
- in or towards the provision of transport and access to it for elderly or disabled people in the Greater London area; and
  - for other charitable purposes for the general benefit of the inhabitants of Greater London;
- (i) to determine the application of all funds allocated by the Court of Common Council for the City of London Corporation as trustee of the charity in accordance with the policy settled by the Common Council for those purposes, other than funding above a sum of £500,000 which decisions are reserved to the Court of Common Council upon this Committee's recommendation;
- (ii) to review the policy referred to above and in so doing to undertake consultation with appropriate persons as required under the Order of the Charity Commissioners for the administration of the charity dated 10 July 1997, and to make recommendations to the Court of Common Council for changes to that policy or in settling a new policy;
- (iii) to determine terms, conditions and other requirements to be imposed in applying the charity's funds in accordance with the policy; and
- (iv) to review, as necessary, the amounts, nature and spread of funding approved or refused by way of grants or otherwise applied under the policy, and the operation of administrative arrangements for the Scheme.
- (b) To be involved in the process for the appointment of the Chief Grants Officer and Director of City Bridge Trust, as appropriate.